## Jackson Energy Authority Public Comment Policy

There shall be a public comment period for each meeting of the Jackson Energy Authority (JEA) Board of Directors with actionable items on the agenda. The agenda for the JEA Board Meetings may be found at www.jaxenergy.com. Public comments shall be limited to topics listed on the agenda.

A maximum of thirty (30) minutes is allowed for public comments and a maximum of three (3) minutes is allowed for each person providing comment unless the time is extended by the Board. Delegations shall select only one (1) individual to speak on its behalf unless otherwise determined by the Board.

In order to speak during the public comment period, an individual must contact Jackson Energy Authority by calling 731-422-7202 before 12:00 pm on the business day before the scheduled meeting and provide his or her name and address. On the day of the board meeting, individuals who previously contacted JEA and provided his or her name must sign in at the front desk on the 3<sup>rd</sup> floor of the Tennergy Center by verifying name, address and the agenda item to be addressed before the beginning of each meeting. The sign-up sheet shall be delivered to the JEA Board Chair prior to the start of the meeting. When called upon by the Board Chair, the individual shall stand, provide his/her name, address and agenda item for the record before addressing the Board. The Board Chair shall advise speaker of the expiration of his or her allotment of time and shall then call the next speaker. Speakers may not be allowed to give all or a portion of their time to another speaker. Speakers shall be courteous and shall conduct themselves in a manner befitting the dignity and nature of the meeting. Any speaker who becomes abusive, argumentative, unruly or disruptive shall be asked to leave the Jackson Energy Authority premises.